

OSWESTRY BID - Minutes
 Tuesday, 27th January 2026
Location: The Oswestry Memorial Hall

	Present Kevin Griffiths (KG), Griffiths Tool Hire Patrick Evans (PE), Evans Enterprises Dawn Edwards, (DE), Covent Garden Fruit Market Limited Judy Bourne (JB), Monks Estate & Letting Agents Matt Potts (MP), Shropshire Council Adele Nightingale (AN) – BID Manager Lindsey Pierce (LP) – BID Assistant Manager John Waine (JW) - BID Admin	ACTIONS
1.	Welcomes and Apologies: Apologises from Alison Parr (AP), Carl Thomas (CT), Jolyon Iles (JI), Natasha Rendell (NR), Andrew Banks (AB) AN welcomed members to the meeting and Arren Roberts, Town Clerk Oswestry Town Council and Rosie Radford, Mayor Oswestry Town Council.	
2.	Update from Oswestry Town Council Arren Roberts and Rosie Radford provided an update on the current position of Oswestry Town Council – in respect of Projects and Financial Position. They provided an overview on what their income comes from, which is mainly from their Car Parks with only 25% coming from Council Tax. Provided an overview of the ongoing works with Llwyd Mansion, potential Skate Park/Pump Track, and the development of a Neighbourhood Plan Partnership to assist with what planning regulation and requirements that need to be followed. Also discussed the UK Town of Culture 2028 and that they would be putting forward a bid and would be looking to collaborate with partners on this.	
3.	Minutes of Last meeting and Actions arising: Minutes of last meeting approved. Any actions arising to be dealt with during the meeting.	
4.	Conflicts of Interest. N/A	
5.	Governance 1. Accounts Year End Accounts have been submitted and are available on Companies House. 2. Quorum	

Meeting not quorum and any matters for vote will be sent by email and outcome will be noted in the minutes of the next meeting.

6. Potential New Directors

Graham Mitchel (GM), Chair of Oswestry Borderland Toursim.

GM gave an intro into his interests in Oswestry and his current role as Chair of Oswestry Borderland Tourism.

ACTION – details will be forwarded for a vote by email and outcome noted in the minutes of the next meeting.

7. Finance

I. Cash in Bank

Cash in the Bank as at 21/01/2026 – **£84,930.94**

II. Levy Collection Year to date

Levy Collections to date						
BID TERM 2	Liability (£)	Receipts (£)	Credits (£)	Balance O/S	% Collected	
2023/2024	274,171.13	273,182.50	2,178.70	3,167.33	98.85	98.85
2024/2025	272,631.76	291,347.43	27061.69	8,346.02	97.22	97.22

8. BID Office Report

Highways

AN chasing regarding Glovers Meadow – double yellow lines and for confirmation of whether this will be on the next financial year’s budget.

AN currently looking at issues around the loading bay nearby Weatherspoon’s. Frequently used by shoppers just ‘parking’ leading to issues for businesses need to access the loading bay. I have requested SC parking officer comes out for a site visit – AN to chased again with SC as I first emailed about this last January.

HGV Park

Chased Jan 2026 with Cattle Market & OTC.

Railway

Nothing new to report.

Town Centre

Highline have been instructed to instal festoon lighting as soon as possible, check bulbs and replace and a possible additional string on Festival Square.

Bin Store – Boots Alley

Still an issue – AN to revisit

FOG

Judy now a BID representative, FOG currently working on updating, maintenance, cleaning and painting the bus station.

Street Rangers

We are continuing to receive positive feedback, and they are ensuring their presence has been noted in venues where we have had reports of threatening behaviour.

There had been some ongoing problems in the library, and the Rangers have been ensuring it has regularly been included in their routes.

Marketing

Continuing to work through our marketing plan.

We have Easter with our Street Circus and Easter Trail, The Beach, Food Festival, Oswestry Balloon Carnival to plan in.

We have also produced a calendar of family friendly events to send to the local schools.

Training

The Training Calendar has been updated for this year. We have a new course this year – Conflict Resolution following a suggestion from our Street Rangers

Shopwatch

Despite continuing attempts, attendance at meetings remains low/non-existence.

We have therefore decided to not continue to try and hold meetings and just send regularly updates.

Pubwatch

The last meeting was well attended and there seems to be a good level of cooperation between the venues.

Currently there seems to be an increase in DPS/Staff threats and assaults. This has been discussed with the police, and we will continue to monitor this.

Facebook

As at 21st Jan 2026: OneOswestry (4887)

As at 21st Jan 2026: OswestryBID (3267)

OneOswestry.co.uk Website

Nov-Dec 2025 - Users: 12K; Event Count: 45K; Views: 19K

Nov-Dec 2025 - 15 Business Inquiries (Bookings, Product/Services) via [OneOswestry.co.uk](https://www.oneoswestry.co.uk) for bookings, information etc.

Security Patrols - Industrial Estate

From November 2025 to date, there were no security reports from the patrols.

Business Support

	<p>Recruitment support, Business Inquiry follow-ups, Mailchimp comms/key issues, Business blog posts,</p> <p>SEEDL survey response</p> <p>Analysis of businesses using BID training and views of SEEDL.</p> <p>Planning Portal</p> <p>Monitoring developments as they affect BID businesses directly or indirectly.</p> <p>BID Newsletter</p> <p>Design, writing and production.</p> <p>Oswestry Life Magazine</p> <p>Full page article & images.</p> <p>Pubwatch Posters</p> <p>Challenge25 posters adapted to BID-style and distributed to local hospitality businesses.</p> <p>Training Programme</p> <p>Update programme & Mailchimp.</p> <p>Visit Shropshire brochure</p> <p>Oswestry advert design.</p> <p>Christmas Lights Competition/Industrial Estates</p> <p>Poster design & Socials support.</p> <p>Office move</p> <p>Computer move and re-install, Move graphic/comms.</p> <p>OneOswestry website</p> <p>Website maintenance, bug detection & support, directory additions, and updates; Domain/Email authentication.</p> <p>What's on Listings</p> <p>Events listings updated through to Dec 2026.</p>	
<p>9.</p>	<p>Oswestry Community Games Ask</p> <p>AN confirmed that this will be forwarded for a vote via email.</p> <p>ACTION – details will be forwarded for a vote by email and outcome noted in the minutes of the next meeting.</p>	
<p>10.</p>	<p>Oswestry Balloon Carnival</p> <p>AN confirmed that we would not be able to vote on this tonight, however some discussions did take</p>	

	<p>place as to what issues have occurred and what changes we needed for the event this year.</p> <p>ACTION – details will be forwarded for a vote by email and outcome noted in the minutes of the next meeting.</p>	
11.	<p>Nightly Security Patrols – drop to 2 per night in the summer?</p> <p>AN confirmed that we have asked for opinions from businesses on the Industrial Estate, and whether they think we should drop patrols to 2 a night during summer months.</p> <p>Majority view was that the patrols are working well and they did not want to see these change.</p>	
12.	<p>Bunting</p> <p>AN confirmed that this will be forwarded for a vote via email.</p> <p>ACTION – details will be forwarded for a vote by email and outcome noted in the minutes of the next meeting.</p>	
13.	<p>Seedl</p> <p>ACTION – To be discussed at next meeting</p>	
14.	<p>Dojo</p> <p>ACTION – To be discussed at next meeting</p>	
15	<p>Renewal</p> <p>ACTION – To be discussed at next meeting</p>	
16.	<p>Networking Meeting at the College</p> <p>AN confirmed that the networking meeting would take place on the 24th February 2026 at North Shropshire College.</p>	
17.	<p>AOB and next meeting</p> <ol style="list-style-type: none"> 1. Networking Meeting – 24th February 2026 2. Next Board Meeting – 24th March 2026 at The Fort 	